



engineering
new zealand
te ao rangahau

ANNUAL GENERAL MEETING MINUTES

Minutes of the 111th AGM of the Institution of Professional Engineers New Zealand Inc., trading as Engineering New Zealand Te Ao Rangahau

Friday 28 March 2025, 12pm - 1pm

Held online via Zoom and in person at level 6, 40 Taranaki St, Wellington

President Jan Evans-Freeman welcomed everyone and confirmed the agenda and procedures.

APOLOGIES

Apologies were received from Chris Shaw, Martin Dealy, Andrew Cleland, Richard Bentley & Ryan Abrey

IN MEMORIAM

The President acknowledged members who had passed away since the last AGM. The meeting observed a moment's silence for:

Alan Andrew Todd

Alister Kim Hamilton

Andrew John Taylor

Archibald John Gillies

Barrie James Murphy

Bruce Hamilton Scott

Christian Bopp

Dr Anthony Lanigan

Dr Ron McDowall

Eric Gordon Fox

Gordon Thomas McPherson

David Marriott

Jayantha Nihal Rajasooriya

John Philip Blakeley

John Walden Soundy

Louis Robinson

Michael John Clentworth

Michael O'Brien

Peter Carter

Peter Terence McCombs

Robert Andrew Davey

Roderick Andrew Hodgson

Scott Galloway

Simon Lee Paton

Sir Colin James Maiden

Stephen Raynor

Wilhelm Wolfaardt

CONFIRMATION OF MINUTES OF THE 110TH ANNUAL GENERAL MEETING

The President tabled the draft minutes of the 110th Annual General Meeting held in Wellington on 22 March 2024 and put the motion for approval to the floor.

Motion That the minutes of the 110th Annual General Meeting held in Wellington on 22 March 2024, and circulated to those present today, be taken as a true and accurate record of the meeting.

Jan Evans-Freeman | Ann Williams | carried

The Year Ahead

President Jan Evans-Freeman spoke about the big stories for Engineering New Zealand, including strengthening professional regulation, advocating for the profession, enhancing your CPD experience and the Wonder Project. She then went on to seek approval of the annual report and the statement of accounts.

APPROVAL OF 2023/24 ANNUAL REPORT AND STATEMENT OF ACCOUNTS

Annual Report

Motion That the 2023/24 Annual Report, which was electronically distributed to Members on 14 March 2025 and also linked in the email you received this morning, be approved.

Jan Evans-Freeman | Keryn Kliskey | carried

Financial Report

The President tabled the financial report. The financial statements were audited by Grant Thornton and a clean unqualified opinion was issued.

Motion That the 2023/24 full financial statements, available to all members on Engineering New Zealand website and emailed to all members on 14 March 2025, be approved.

Jans Evans- Freeman | Ann Williams | carried

RULE CHANGES

The President sort approval of the changes to the Rules brought about by the changes to the Incorporated Societies Act that come into force on 5 October 2023. These changes required Engineering New Zealand to update its rules and reregister if they wanted to remain as an incorporated Society. It was noted that the changes were largely administrative in nature and would not change the way members would be served. It was noted that the changes to the Act were to integrate best practice processes and place stronger emphasis on Board members acting in the best interest for the society.

Motion Approve and implement the proposed changes to the rules as distributed on 14 March 2024 and made available on the Engineering New Zealand website.

Jans Evans- Freeman | Ann Williams | carried

APPOINTMENTS TO THE BOARD

The President declared the results of the 2024/2025 elections:

Board Members	Hamish McKenzie	Three-year term
	Lupesina Koro	One-year term

The President thanked and acknowledged outgoing Governing Board member Anne Williams, Wharehuia Dixon and outgoing emerging member Kishan Seger.

The President also acknowledged outgoing Standard & Accreditation Board members Avik Halder and Kaye Clar. Outgoing Heritage Board Chair Robin Dunlop and member Paul Mahoney.

APPOINTMENT OF AUDITOR

The President tabled the recommendation from the Audit, Risk and Finance Committee that Grant Thornton be appointed as auditor and put the motion for approval to the floor. There was no discussion.

Motion That on the recommendation of the Audit, Risk and Finance Committee, Grant Thornton is appointed as auditor at a fee to be approved by the Board.

Jans Evans-Freeman | Kennie Tsui | carried

VOTE OF THANKS

The President moved to formally thank all members who have served on committees or as representatives of Engineering New Zealand Te Ao Rangahau over the past year.

Motion That all those members who have served on committees or as representatives of Engineering New Zealand during the past year be formally acknowledged and thanked.

Jan Evans-Freeman/ Debbie Scott/ Carried

GENERAL BUSINESS

The President invited general business from the floor.

The Chief Executive answered questions that came through the general chat.

Jan closed the 111th AGM at 12.27pm

Jan Evans-Freeman
President

28 March 2025