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| 1A. GENERAL DETAILS |
| Project / Site: |  |
| Location:  |  |
| Task: |  |
| Ref No.: |  |
| Revision: |  |
| Geotechnical Report/Investigation details |  |

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| 1B. PLANT DETAILS |
| Plant type | **Operational limits** | **Notes** |
| Piling rig/Crane | Max lift/Max line pull etc | Outrigger/swamp mats etc |
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| 1C. TEMPORARY WORKING PLATFORM LOCATION AND LAYOUT |
| Plan Sketch |
| Sketch plan or refer to attached plan |

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| 2A. TEMPORARY WORKING PLATFORM DETAILS |
| Sketch |
| Sketch detail/cross section |
| Subgrade assumptions: |  |
| Subgrade testing requirements: | Test type, Frequency, Depth |
| Geotextile/Geogrid Details: |  |
| Platform Material: |  |
| Layer depth: |  |
| Compaction requirements: |  |
| Minimum edge distance requirements: |  |
| Other: | Slopes/Erosion protection/specific inspection requirements |

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| 2B. SERVICES |
|[ ]  Buried/underground services have not been identified in the area of the working platform. |
| The following services have been considered: |
| Service  | **Requirements** |
| 450 mm dia RC stormwater | Tracking only |
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| 3. DESIGN CERTIFICATION |
| Designer Name: |  | Signature:  |
| Company:  |  |
| Qualifications: |  |
| Phone No.: |  |
| Email: |  |
| Designer to Verify Platform Construction: | Yes/No (circle one) |
| Designer Verification Requirements (if applicable): |

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| 4. CHECK CERTIFICATION |
| Checker Name: |  | Signature: |
| Company:  |  |
| Qualifications: |  |

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| 5. PERMIT TO LOAD |
|  | Yes | No | NA |
| Have the Design and Design Check sections been completed |  |  |  |
| Does the as built working platform conform to section 2 |  |  |  |
| * Is the subgrade consistent with design assumptions and has entire area been proof rolled and witnessed by a competent person?
 |  |  |  |
| * Where soft spot have been identified has remediation details been attached in a sketch
 |  |  |  |
| * Is the working platform thickness consistent with the design details?
 |  |  |  |
| * Have geotextile and geogrid been installed as per the design details?
 |  |  |  |
| * Does compaction testing show adequate compaction of the platform material?
 |  |  |  |
| * Are the platform extents consistent with the layout drawings/sketch?
 |  |  |  |
| * Have platform extents been marked on site?
 |  |  |  |
| * Have services been identified and operational limits or requirements briefed to platform users?
 |  |  |  |
| * Have operational controls been briefed to the platform users?
 |  |  |  |
| * If required, has approval been obtained from the permanent works engineer?
 |  |  |  |
| * Have all environmental controls been installed?
 |  |  |  |
| The working platform detailed above has been installed to the design and tested as required to safely support the equipment detailed in the Design Certificate above. The working platform will be regularly inspected, maintained, modified, repaired and reinstated to the as-designed condition after any excavation or damage, throughout the period when the platform is in use. A completed copy of this signed certificate will be provided to each user of the working platform prior to commencement of any works on site including subcontractors.  |
| TWC Name:  |  | Signature: |
| Qualifications |  |
| Phone No.: |  |
| Email: |  |

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| 6. MAINTENANCE REQUIREMENTS |
| IF THERE ARE ANY CHANGES TO THE PLANNED USE OF THE WORKING PLATFORM THE DESIGNER MUST BE CONTACTED AND ADVISED OF THE PROPOSED CHANGE. |
| Inspection frequency:  | Minimum weekly for piling platforms and monthly for crane platforms as well as following extreme weather events.  |
| Updates to details |
| Date | **Description** | **Designer Check** | **TWC Authorisation** |
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| 7. MAINTENANCE INSPECTION RECORD |
| Date | **Person** | **Position and company** | **Signature** | **Comments****(Incl: Date of next inspection, details of changes, details of maintenance, changes to planned use, communications with designer)** |
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**GENERAL NOTES**

Maintenance and repair requirements may include, but are not limited to, the following:

1. Repair of any rutting as it develops during operation.
2. Removal of any build-up of soil on the surface. Care should be taken to not cut into the platform and reduce its thickness when removing soil.
3. It is preferable to avoid cutting through the platform, but if this is unavoidable then it should be reinstated in a manner that maintains the platforms performance.
4. Soft spots created or identified during operation should be immediately removed and replaced with new compacted material.
5. Low spots in the platform can cause water to build up and pond over time. The platform should be maintained and graded in a way that allows surface water to drain off it.
6. Bored piles should be filled up to the top of the platform or the void otherwise supported or backfilled and compacted with suitable platform material.
7. Where geosynthetics are unintentionally cut through (except by piling or as permitted by the designer), the area of damage should be replaced and tied back into the existing layers considering manufacturers recommendations and minimum lap length requirements.