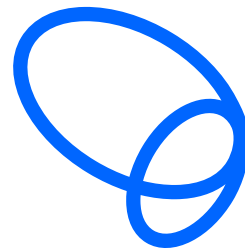


ANNUAL BUDGET PLAN



This form is designed to help you plan and budget for events for the year.

Include costs associated with:

- committee meetings
- speaker gifts
- venue hire
- catering
- thank you gifts
- transportation
- committee thank you dinners

Don't include costs associated with attending the Young Engineers forum or the Engineering New Zealand forum.

This annual budget plan is for

Allocated budget (including GST)

October

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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November

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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December

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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January

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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February

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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March

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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April

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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May

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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June

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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July

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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August

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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September

EVENT	AMOUNT FROM ALLOCATED BUDGET (INCLUDE GST)	PERSON ALLOCATED TO THIS TASK
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Total predicted spend

Remaining budget